



Greenway Primary & Nursery School



Crossways, Berkhamsted, Herts, HP4 3NH
Tel: 01442 866249 Fax: 01442 874252

Head Teacher: Katharine Ellwood

26th April 2016

Dear Parents / Carers,

As you may already be aware, Her Majesty the Queen will be visiting Berkhamsted on the 6th May to celebrate a special anniversary at the Berkhamsted School. As part of our British Values curriculum and the opportunity to be part of this event, I would have liked the children to have seen the Queen arrive in Berkhamsted. However, due to limited information being released at this time and for the safety of our children, we feel it is not possible to make this happen.

I would therefore like to offer that if you would like your child to be part of this event, I will happily authorise any absence on the 6th May, to allow your child to attend. Please would you notify us by completing the tear off slip below and arrange for your child to bring in a packed lunch on this day if their return to school before lunchtime.

School will remain open as usual and will be fully staffed should you wish your child to attend school as normal on that day.

Kind regards,

Mrs Ellwood

Her Majesty the Queen's visit to Berkhamsted
Friday May 6th 2016

My child / children - _____ Class(es) _____

- Will be attending the event in town
- Will / will not return for the afternoon session

Parent/Carer Signature _____