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Head Teacher: Katharine Ellwood

Monday 10th October 2016

Dear Parents/Carers

We are delighted to announce our Christmas Card Project which we are undertaking in partnership with Art Projects for Schools Ltd (APFS). <u>Please read the following very carefully as the ordering process has changed this year.</u>

The artwork your child has created is being sent home today. If you decide to place an order, this artwork will be accurately reproduced in full colour onto Christmas cards that are available in packs of 12. Additional items are also available such as wrapping paper, packs of 6 larger gloss coated luxury Christmas cards and packs of 12 folded gift tags.

To order, simply visit <u>www.apfsorders.co.uk</u> and input the unique code found on the form on the reverse of your child's artwork. Orders must be placed by midnight on 17th October 2016. Any orders placed after this date will be classed as a late order and will be subject to a handling and postage fee.

Once your order is complete, please return the artwork to your child's class teacher immediately so that it can be sent to APFS for scanning. All artworks are being collected on 20th October 2016. Reorders can be placed through the same site using your unique code.

If you are ordering for more than one child, APFS has introduced a family discount. Other benefits to ordering online include being able to personalise your items with your child's name and/or school, create your own custom greetings, and pay securely by debit or credit card.

Any enquiries relating to the project should be addressed to me: <u>caroline.crozier@greenway.herts.sch.uk</u> or alternatively you may contact Art Projects for Schools directly by calling 0800 027 1939 or by email on <u>info@apfs.org.uk</u>

Many thanks

Caroline Crozier

