



Thursday 1 October 2015

Dear Parents and Carers,

**Re: Teaching arrangements in Cedar class**

As you aware Mrs Hawkins has not been at school due to her mother passing away suddenly at the beginning of term. She was due to return to work on Monday but unfortunately due to caring for her elderly father she has exacerbated her recurrent back problem.

We have made interim cover arrangements for the teaching of Cedar class using Ms Weeks, a supply teacher and Mrs Crozier. The children have coped admirably with the unexpected turn of events and we are very proud of them.

We now know that Mrs Hawkins will be returning to work on Monday 12 October. Both Mrs Crozier and Ms Weeks will be working closely with Mrs Chassebi on the delivery of the Year 6 curriculum and supported by Mrs Spriggs, Mr Swatman and Mrs Holden.

We look forward to seeing her back at school very soon.

Best wishes

Katharine Ellwood  
Headteacher

