



Greenway Primary
& Nursery School



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Head Teacher: Katharine Ellwood

12 September 2017

Dear Parents,

RE: WACCY one day closure

We are writing to inform you that WACCY After School Club will be closed for one day on **Monday 9th October 2017.**

Staff from across the town will be attending a meeting regarding conditions of service as we move towards creating and working within the Berkhamsted Educational Trust. It is important that all staff at Greenway are able to attend this important meeting and we thank you in advance for your understanding.

You will not be charged for that afternoon and your first bill will reflect this.

Yours sincerely,

Katharine Ellwood
Head Teacher

