



Greenway Primary  
& Nursery School



Crossways, Berkhamsted, Herts, HP4 3NH  
Tel: 01442 866249

Head Teacher: Katharine Ellwood

Dear Parents/Carers

17 December 2018

**Closure of Waccy on Wednesday 9 January and Tuesday 29 January 2019  
due to staff training**

Greenway has booked staff training on Wednesday 9 and Tuesday 29 January 2019 from 3.30-5.30pm. All staff working in Waccy will need to attend this training; therefore we will need to close Waccy just for these two days.

If your child usually attends Waccy on these particular days we will not be charging for these sessions. Apologies for the inconvenience this may cause you

I appreciate your cooperation in this matter.

Regards  
Katharine Ellwood

