



Greenway Primary
& Nursery School



Crossways, Berkhamsted, Herts, HP4 3NH
Tel: 01442 866249

Head Teacher: Katharine Ellwood

Wednesday 15 July 2020

Dear Parents/Carers

Greenway Summer Camp Information Guide

As promised in previous communications, we have amended the school Information Guide (that was circulated earlier in the year to support you and your child when your child returned to school post lockdown) that you may find useful for when your child attends the Greenway Summer Camp. It contains all relevant information for the Greenway Summer Camp and we are sending it with this letter.

We know that the Information Guide is a very long document and that you may feel that you are already familiar with most of the requirements set out within it, but would ask that you read through it again to refresh your memory. Whilst we are aware that social distancing restrictions have eased slightly, we are maintaining practises that the children have become used to in attending school for the duration of the Camp.

We trust that as the Information Guide is so detailed you remain reassured about the extent to which we are applying the guidelines that will make sure that all members of the community remain safe. It goes without saying that it is vitally important for the safety of everyone that we all adhere to the arrangements that we have put in place to the best of our abilities.

We do not propose to repeat what is in the Information Guide within this letter but wish to highlight a few key things:

1. In broad terms we have placed your child/ren in a bubble dependent on whether you have requested 5 days or 3 days cover and dependent upon their age(s). We would ask that you respect the decisions taken by us in this respect as we have very little flexibility to change allocations not least due to staffing requirements.
2. We will email you shortly as to which bubble your child has been allocated.
3. Look at the entrance plan with your child so that they are clear as to where each bubble has been allocated space on the school grounds.
4. If you have any concerns that your child will struggle to leave you at the school gate quickly, do get in touch with us via kai.lewis@greenway.herts.sch.uk so that we may help plan specifically for this.
5. Please remember that the only entrance to Greenway will be **via Crossways**. We appreciate that this will add to the journey time for some families, but we are sure you understand the reasons for this.

Regards
Katharine Ellwood
Head Teacher

Kai Lewis
Leader Greenway Summer Camp