



3 May 2024

Dear Parents/Carers

### Greenway Summer Camp 2024

Following the success of our Greenway Easter Camp 2024, we are planning to run a Summer Camp during the forthcoming holiday period and understand that you are now organising summer holidays and childcare provision. As before, this camp will be offering fun sports, baking and arts & crafts activities to support families that require childcare over the summer holidays.

If you wish your child/ren to attend the Summer Camp, we would ask that you make a deposit of £50 per child via Arbor under the 'Summer Camp' tab by **9am on Monday 20 May 2024**. **Please inform us which Summer Camp weeks you require in the narrative box on Arbor.**

#### Summer Camp 2024

**Children** We will only be accepting Greenway pupils and only those currently in our Nursery to Year 6. If your child is in our current Nursery and you have been offered a place in our Reception class for September 2024 intake, you can now book your child into Greenway Summer Camp. This is an amendment to previous holiday camps.

**Staff** A senior member of Greenway staff will be on-site or available at all times. The Summer Camp programme will be managed by Mr Lewis alongside Mrs Clutson. The student leaders will work in pairs managing and supporting each group. *(All staff recruited will be DBS checked and all will receive training in the role.)*

**Weeks** The eligible weeks will be:

Week 1	Monday 29 July – Thursday 1 August inclusive
Week 2	Monday 5 August – Thursday 8 August inclusive
Week 3	Monday 12 August – Thursday 15 August inclusive

**Days** We will be able to offer provision in blocks of **either** Week 1 (i.e. Monday-Thursday) **or** Week 2 (i.e. Monday-Thursday) **or** Week 3 (i.e. Monday-Thursday) or any combination of weeks.

Each day will start at 9.00am and finish at 3.30 pm with an option of booking the 3.30-5pm session at an additional cost of £10 per session. Children needing to bring their own packed lunches and all snacks and drinks.

Unfortunately, we are unable to offer a more flexible approach (i.e. single day bookings). It also means that if you require childcare at the

Summer Camp other than for the periods of time stated, you will need to pay for the full 4 days for the relevant week.

- Cost
- **£170** per child per week (for 4 days) for the 9 – 3.30pm session
  - **£10** per day for the 3.30-5pm session (if this session is required.) This £10 per day charge would need to be paid up front with the invoice as staffing would need to be arranged in advance to cover the extra 90 minutes.

All payments will be required in advance and there will be no refund for days not attended (other than if cancelled by school).

Payment via Childcare Vouchers or through Tax Free Childcare will be accepted for the sums due save for the deposit which **must be paid via Arbor**.

Deposit

Should you wish to secure a place on the Greenway Summer Camp please make a £50 deposit payment via Arbor **by the end of the school day on Monday 20 May 2024**.

Any deposit will be repaid to you if a decision is taken not to proceed with Greenway Summer Camp or if camp capacity had already been reached by the time your deposit is received. In all other regards, this is a non-refundable deposit.

We anticipate being able to confirm whether or not there is sufficient interest in the Summer Camp by **Friday 24 May 2024**. Should there be insufficient interest we will refund those deposits paid.

We appreciate the importance for some of you to find childcare for the holiday period and will be doing our absolute best to offer this but you will appreciate that we have to reassure ourselves that the programme on offer is financially viable, as well as being safe and fun.

As always, if you feel that this provision is essential for you and your child/ren but are struggling to meet the cost, do please contact me via [head@greenway.herts.sch.uk](mailto:head@greenway.herts.sch.uk) or contact the school office to discuss this in confidence.

Regards,  
**Katharine Ellwood, Mandy Clutson & Kai Lewis**

