



Children are at the centre of everything we do

Tuesday 3 September 2024

Dear Parents/Carers

I do hope that you have all managed to have a good break and spend time with family and friends. A big welcome to our new families joining Greenway and our new staff! We are looking forward to seeing you all on Wednesday 4 September.

Staffing updates

Congratulations to Ms Roe who is our Assistant Head for Inclusion and Pastoral Lead for the school. She will continue with her current role, but will also lead on all Safeguarding and Children Looked After responsibilities for the whole school.

Early Years Leader	Mrs Tritton
Key Stage 1 Leader	Mr Loczy
Key Stage 2 Leader	Ms Bado

Summer Camp

A big thank you to Mrs Clutson, Mr Lewis and the play leaders for creating a fantastic summer camp. The children had a great time and it has been lovely reading the thank you emails you have sent in.

Changes to the school day

I thought it would be useful to remind you of the changes to the school day. Breakfast club and Waccy will open on Wednesday 4 September.

School day timings:

Nursery	9.00-12.00	30 hours	12.00-3.00pm
Reception	8.55-3.15pm		
Yr 1-Yr 6	8.50-3.20pm		

Snacks/Packed lunches

Many of you are aware that we have children who attend Greenway who are severely allergic to some foods, which if ingested or have contact with can cause hospitalisation. **Therefore please do not send in anything containing egg (all forms), sesame, nuts and avocado. This includes humous and pesto.** Thank you for your continued cooperation in this matter.

Children are allowed to bring in a snack that they can eat at morning break. Children in Nursery, Reception, Year 1 and Year 2 are provided with a free daily piece of fruit or vegetable as part of the Governments scheme. However, they are more than welcome to bring in a snack from home as well.

Children in Yrs 3-6 (KS2) can bring in a snack from home. We would recommend anything from the list below:

Rice cakes, bread sticks, fruit, cheese sticks/babybel. No chocolate or crisps.

Medication

Please can you ensure that all asthma inhalers, Piriton and epipens are returned in date to the school and given to your child's class teacher tomorrow. Please ensure all medication is clearly labelled.

Communication with class teachers

You will appreciate the importance of a prompt start to school for every child. If you do want to communicate with your child's class teacher then please continue to do so via email, which has worked well over the past year.

If your message is urgent, I would advised copying into your email the school office – admin@greenway.herts.sch.uk as they will be picking up emails during the day, while teachers are busy teaching!

Nursery	Mrs Tritton	lorraine.tritton@greenway.herts.sch.uk
Reception	Mrs Owen and Mrs Bowers	lucy.owen@greenway.herts.sch.uk susanne.bowers@greenway.herts.ch.uk
Year 1	Mr Loczy	mark.loczy@greenway.herts.sch.uk
Year 2	Mrs Bowen	louise.bowen@greenway.herts.sch.uk
Year 3	Miss Winter-Jones	molly.winter-jones@greenway.herts.sch.uk
Year 4	Mrs Deb and Miss Stewart	pj.deb@greenway.herts.sch.uk katie.stewart@greenway.herts.sch.uk
Year 5	Ms Bado	alice.bado@greenway.herts.sch.uk
Year 6	Mrs Bennett	janine.benett@greenway.herts.sch.uk

School uniform

Please can I remind you to label your child/ren's school uniform. Each year we seem to have more and more lost property! Below is another reminder of our school uniform which was sent out last term.

Shoes

We expect all children in school to have a pair of black indoor shoes that they change into once they arrive at school. This really helps us to maintain a cleaner environment indoors especially when the weather changes in the autumn and winter.

Indoor shoes can be:

Black plimsolls or black trainers or their black fitted shoes. They SHOULD NOT be crocs or slippers.

Outdoor shoes can be:

Black trainers or their black fitted shoes.

The children require trainers for their outdoor PE session and these do not have to be black. However IF they are not black then these are only worn for PE. Many children wear their black trainers as their outdoor shoes and use these same trainers for PE. However this is a personal choice.

In the past we have just said trainers for outdoors, however over the past few years, particularly since COVID, we have had increasing number of children who are wearing colourful, luminous and sometimes flashing trainers. This does not look smart. Therefore we are asking for outdoor school shoes 'as best as you can' to be plain and black.

I thought it would be useful to reminder you again of our 'Top tips to support your child' that I would urge you all to attend.

'Top tips to support your child' - Thursday 12 September 7-8.30pm

We have decided to re name this meeting, to emphasize the changes in what we are sharing with parents. This yearly meeting was previously known as 'Welcome to your new class' and now we have renamed it 'Top tips to support your child'.

The purpose of this meeting is to inform you of the systems in place to support your child's progress; to give you an overview of the timetable and curriculum in your child's class; and to lay the foundations for effective communication between you and the school; and share some key strategies in how you can support your child's education. Attendance at this meeting is important for **all** parents/carers of **all** children from Nursery to Yr 6.

During the evening in addition to the sessions with your child's teacher, I will be giving a presentation, outlining the school's priorities for the year and the part played by the Senior Leadership Team and Governing Body in ensuring excellence in the way your children are supported at Greenway.

The class teachers and Headteacher's PowerPoint presentations will be uploaded onto the school website the following day should you be unable to attend the evening. The timings of these meetings are set out below.

Class meetings	7.00-7.30pm
Headteacher's presentation	7.30 -8.00pm
Class meetings	8.00-8.30pm

We will be aiming to send out calendar dates for the year to you shortly.

I look forward to seeing you tomorrow and working with you all this academic year.

Regards
Katharine Ellwood
Head teacher