



Children are at the centre of everything we do

Thursday 3 September 2026

Dear Parents/Carers

I do hope that you have all managed to have a good break, spend time with family and friends and enjoy all the sunny weather. A big welcome to our new families joining Greenway and our new staff. It has been lovely catching up with the children today, who have all grown and are looking very smart in their new school uniform!

Summer Camp

A big thank you to Mrs Clutson, and the play leaders for creating a fantastic summer camp. A lot of thought and planning takes place to ensure that your children have fun! The children had a great time and it has been lovely reading the thank you emails you have sent in.

School day timings:

I thought it would be good to remind you all of the school day timings

Nursery 9.00-12.00, 30 hours 12.00-3.00pm, Early Years Wrap around Care 3-5pm

Reception 8.55-3.15pm

Yr 1-Yr 6 8.50-3.20pm

Snacks/Packed lunches

Many of you are aware that we have children who attend Greenway who are severely allergic to some foods, which if ingested or have contact with can cause hospitalisation. **Therefore please do not send in anything containing egg (all forms), kiwi, sesame and nuts. This includes humous and pesto. You will see that kiwi has been added to the list this year.** Thank you for your continued cooperation in this matter. I will be talking more about allergies at the 'Tops Tips to support your child' presentation evening on Wednesday 16 September.

Today in assembly I talked about snacks with the children. Children are allowed to bring in a snack that they can eat at morning break. Children in Nursery, Reception, Year 1 and Year 2 are provided with a free daily piece of fruit or vegetable as part of the Governments scheme. However, children in Reception – Yr 2 (not Nursery) are more than welcome to bring in a snack from home as well.

Children in Yrs 3-6 (KS2) can bring in a snack from home. We would recommend anything from the list below: Fresh fruit, Dried fruit, Vegetables, Bread sticks, Rice cakes, Crackers and Oat cakes. **No chocolate or crisps.**

Medication

Please can you ensure that all asthma inhalers, Piriton and auto injector pens are returned in date to the school and given to your child's class teacher. Please ensure all medication is clearly labelled.

Communication with class teachers

You will appreciate the importance of a prompt start to school for every child. If you do want to communicate with your child's class teacher then please continue to do so via email or use the admin@greenway.herts.sch.uk email as teachers will be teaching and may well not see

their emails until after the school day has finished. These procedures have worked well over the past year.

In assembly today I talked to the children about lining up once the bell has been rung at the beginning of the school day. It is at this point that parents/carers need to leave the school site and not follow their children to their classroom doors. This will ensure a prompt start to the day. Thank you for your cooperation in this matter.

Nursery	Mrs Jones and Mrs Owen	ros.jones@greenway.herts.sch.uk lucy.owen@greenway.herts.sch.uk
Reception	Miss Riggs and Mrs Morris	bethany.riggs@greenway.herts.sch.uk sarah.morris@greenway.herts.sch.uk
Year 1	Mr Lewis	kai.lewis@greenway.herts.sch.uk
Year 2	Miss Winter-Jones	molly.winter-jones@greenway.herts.sch.uk
Year 3	Miss O'Brien	ishbel.obrien@greenway.herts.sch.uk
Year 4	Mr Loczy	mark.loczy@greenway.herts.sch.uk
Year 5	Ms Bado	alice.Bado@greenway.herts.sch.uk
Year 6	Mrs Bennett	janine.bennett@greenway.herts.sch.uk

Home Learning

Home learning will be set via Google Classrooms next Friday 11 September for all classes. Please see separate letter regarding Google Classrooms.

School uniform

Please can I remind you to label your child/ren's school uniform. Each year we seem to have more and more lost property!

Below is another reminder of our school uniform.

Shoes

We expect all children in school to have a pair of black indoor shoes that they change into once they arrive at school. This really helps us to maintain a cleaner environment indoors especially when the weather changes in the autumn and winter.

Indoor shoes can be:

Black plimsolls or black trainers or their black fitted shoes. They SHOULD NOT be crocs or slippers.

Outdoor shoes can be:

Black trainers or their black fitted shoes.

The children require trainers for their outdoor PE session and these do not have to be black. However IF they are not black then these are only worn for PE. Many children wear their black trainers as their outdoor shoes and use these same trainers for PE. However this is a personal choice.

We seem to have had increasing number of children who are wearing colourful, luminous and sometimes flashing trainers. This does not look smart. Therefore, we are asking for outdoor school shoes 'as best as you can' to be plain and black.

I thought it would be useful to remind you again of our 'Top tips to support your child' that I would urge you all to attend.

'Top tips to support your child' – Wednesday 16 September 7-8.30pm

We have decided to re name this meeting, to emphasize the changes in what we are sharing with parents. This yearly meeting was previously known as 'Welcome to your new class' and now we have renamed it 'Top tips to support your child'.

The purpose of this meeting is to inform you of the systems in place to support your child's progress; to give you an overview of the timetable and curriculum in your child's class; and to lay the foundations for effective communication between you and the school; and share some key strategies in how you can support your child's education. Attendance at this meeting is important for **all** parents/carers of **all** children from Nursery to Yr 6.

During the evening in addition to the sessions with your child's teacher, I will be giving a presentation, outlining the school's priorities for the year and the part played by the Senior Leadership Team and Governing Body in ensuring excellence in the way your children are supported at Greenway.

The class teachers and Headteacher's PowerPoint presentations will be uploaded onto the school website the following day should you be unable to attend the evening. The timings of these meetings are set out below.

Class meetings	7.00-7.30pm
Headteacher's presentation	7.30 -8.00pm
Class meetings	8.00-8.30pm

I look forward to working with you all this academic year.

Regards
Katharine Ellwood
Head teacher